

**AGRICULTURAL SCIENTISTS RECRUITMENT BOARD
KRISHI ANUSANDHAN BHAVAN
PUSA, NEW DELHI-110012**

F.No.15 (1)/2016-G.A

Dated the 23rd August, 2019.

CIRCULAR

Subject: Income tax Proforma for the financial year 2019-20

In order to assess the Income Tax deduction at source for the year 2019-20, all officers/staff posted in ASRB, whose total income on account of pay and allowances, honorarium etc. exceeds Rs. 500000/- are liable for tax deduction at source during 2019-20, are requested to furnish the relevant information in the Income Tax Proforma, complete in all respects to Room No 113 Cash Unit, Section latest by 17th September,2019. **In the absence of the required information, Income Tax recoverable during the financial year 2019-20 will be worked out** as per GOI's orders after taking into account the pay and allowances etc drawn/admissible during the year allowing the permissible deductions as per rules.

The details of any savings/rebate claimed under Income Tax Act therefore may be provided in the Income Tax Proforma latest **by 17th September,2019** to get the requisite rebate.


(Upendra Mehta)

DRAWING & DISBURSING OFFICER (ASRB)

NOTE: Income Tax Proforma may be accessed from the ASRB website.

Distribution

1. All Officers/Sections of ASRB.
2. Guard file.



कृषि वैज्ञानिक चयन मंडल
कृषि अनुसन्धान एवं शिक्षा विभाग, भारत सरकार
कृषि अनुसंधान भवन-1, पूसा, नई दिल्ली-110012

AGRICULTURAL SCIENTISTS RECRUITMENT BOARD
Department of Agricultural Research and Education, Govt. of India
Krishi Anusandhan Bhavan-I, Pusa, New Delhi – 110012



INCOME TAX PROFORMA FOR THE FINANCIAL YEAR 2019-20

NAME & ERP I.D. NO.		
DESIGNATION		
DATE OF BIRTH (Scientific staff only for getting benefit of Sr. Citizen)		
PAN No.(attach a clear copy of PAN Card)		
A	<u>Income under any head other than salary declared under section 192 (2B) e.g. interest, capital gains. F e e /Honorarium, dividends etc. (Provide details as per Annexure – I)</u>	
B	<u>Details of savings under Section 80(C) (Maximum Rs.1.50 lakh) (attach a copy each of the document)</u>	
(i)	LIC premia/United Linked Insurance Plan/Invest in NSC VIII Issue during 2019-20	
(ii)	Amount deposited/to be deposited in PPF during 2019-20	
(iii)	Contribution made to Tier-II NPS account during 2019-20	
(iv)	Fixed deposit in SBI or Public Sector Bank/Post Office Time Deposit for minimum period of 5 years during 2019-20	
(v)	HBA Principal (proof of possession/completion certificate by respective authority)	
(vi)	Tuition Fee paid during 2019-20 (maximum 2 children with copy of receipts)	
(vii)	Any other.	
	Total	
C	<u>Details of deduction under Section 80CCD(1B)(Max. Rs. 50,000/-) (attach a copy of the document)</u>	
	Amount deposited in National Pension Scheme during 2019-20	
D	<u>Details of deduction under Section 80(D)(attach a copy each of the document)</u>	
(i)	Mediclaime (maximum Rs.25,000/),(for Sr. Citizen Rs.50,000/-)	
(ii)	Rs. 25,000/- to upkeep in force an insurance on the health of his parent/parents .(for senior citizen it is Rs. 50,000/-)	
(iii)	Payment for preventive health checkup of the assessee, his family and parents maximum of Rs.5000/- subject to ceiling as in (i) above	
E	<u>Details of deduction under Section 80(DD)(attach a copy each of the document) (Exp. Incurred on dependent, being a person with disability, Max. Rs.0.75/1.25 lakh)</u>	
(a)	on medical treatment/maintenance/rehabilitation	
(b)	Paid or deposited any amount under the scheme framed in this behalf by the LIC or any other insurer or the specified company approved by the Board	

F	<u>Details of deduction under Section 80(E)(attach a copy each of the document)</u>	
(i)	Any amount paid by way of interest on Education loan during 2018-19	
G	<u>Details of deduction under Section 80(G)(attach a copy each of the document)</u>	
(i)	Any donation for charitable purpose	
H	<u>Details of deduction under Section 80(U)(attach a copy of disability certificate)</u>	
(i)	Deduction of Rs.0.75 Lakh if assessee's disability is 40% and above, and Rs.1.25 lakh if disability is 80% and above	
I	<u>Amount of deduction claimed u/s 10 (along with original rent receipt, Photo I-card for proof of residence/copy of PAN card of landlord alongwith details in Annexure –II attached)</u>	
(i)	House Rent paid if living in rented House during 2019-20 (As per CBDT Circular deduction u/s 10 for payment of rent will be allowed only after detailed verification of landlord profile and Photo identity card of the incumbent in respect of the address where he is residing.)	
J	<u>Details of deduction u/s 24 (attach copy of possession/completion certificate).In case Loan taken for more than one property, details may be shown separately.</u>	
	Interest on Home Loan for acquisition/construction of house with proof of possession of flat/house by respective authorities (Provide details as per Annexure III.)	
K	<u>Any other item</u>	

Note : Income Tax Assessee claiming the above deduction/rebate under different Sections of IT Act are required to provide documentary proof regarding the claim, failing which no deduction/rebate will be allowed.

(SIGNATURE)

Place of posting _____

Contact Number _____

