

**AGRICULTURAL SCIENTISTS RECRUITMENT BOARD**  
**KRISHI ANUSANDHAN BHAVAN-I, PUSANEW DELHI-110012**

F.No. 6(1)/2016-Genl. Admn.

Dated the 16<sup>th</sup> January, 2017

**NOTICE INVITING TENDER THROUGH E-PROCUREMENT**

Limited Online Bids are invited on behalf of Secretary, ASRB from the firms who are authorized dealers/ distributors/channel partners of OEMs for the rate contract for supply of **Tonner Cartridges/Cartridges for different kind of Printers & Fax Machines (Annexure-IV) installed at ASRB, KAB-I, PUSA, New Delhi-110012** for a period of one year with effect from date of award of final tender/contract. A Demand Draft of Rs.25,000/- (Rupees twenty five Thousand only) as earnest money and a DD of Rs.500/- as Tender Fee (not refundable) is to be made in favour of Secretary, ASRB payable at New Delhi addressed to Under Secretary (GA), ASRB, Krishi Anusandhan Bhawan-I, Pusa, New Delhi -110012. **There is no exemption to any firm from submission of earnest money deposit.**

The tender document contains the following:-

- Annexure-I -- The terms and conditions of the contract along with the detailed specifications of items
- Annexure-II -- "Instructions for Online Bid Submission"
- Annexure-III -- Technical Bid
- Annexure IV -- Financial Bid

**CRITICAL DATE SHEET (Section)**

Tender No.	6(1)/2016-Genl. Admn.
Name of Organization	Agricultural Scientists Recruitment Board Krishi Anusandhan Bhawan-I, Pusa, New Delhi -110 012
Tender fee	Rs.500/- (Not refundable)
Date and Time for Issue/Publishing	16 <sup>th</sup> January, 2017 6.00 P.M
Document Download / Sale Start Date and Time	17 <sup>th</sup> January, 2017 6.00 P.M
Pre Bid Meeting	27th January, 2017
Document Download / Sale End Date and Time	16 <sup>th</sup> February, 2017 10.00 A.M.
Bid Submission start Date and Time	19th January, 2017 3.00 P.M
Bid Submission End Date and Time	18 <sup>th</sup> February, 2017 10.00 A.M.
Date and Time for Opening of Technical Bids	20 <sup>th</sup> February, 2017 11.00 A.M.
Date and time of opening of financial bid	10th March, 2017 11.00 A.M.
Address of communication	Section Officer (GA), ASRB, Krishi Anusandhan Bhawan-I, PUSA, New Delhi -110012 Website: <a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a>

  
(Daulat Ram)  
Section Officer (GA)

Terms & Conditions

1. The tender form/bid documents may be downloaded from the website: <https://eprocure.gov.in/eprocure/app> . Online submission of Bids through Central Public Procurement Portal ( <https://eprocure.gov.in/eprocure/app>) is mandatory. Manual bids shall not be accepted.
2. Tenderers/bidders are requested to visit the website <https://eprocure.gov.in/eprocure/app> regularly. Any changes/modifications in tender enquiry will be intimated only by corrigendum through this website only. In case, any holiday is declared by the Government on the day of opening, the tenders will be opened on the next working day at the same time. The Board reserves the right to accept or reject any or all the tenders.
3. The bidder should be an authorized Dealer/ Distributor/Channel Partner of OEM of Consumables /Cartridges /Tonner Cartridges (**as per Annexure –IV**) and should be in a position to deliver these consumables at Room No.101, ASRB, Krishi Anusandhan Bhawan-I, Pusa, New Delhi-110012 within a period of 24 hrs. of placing of supply order failing which Rs.100/- per day penalty will be imposed and will be deducted from the bill. The tendering firm should enclose documentary proof confirming their Dealership/Channel Partnership/ Distributorship of these consumables.
4. Firm/ bidder must have valid TIN/ Sales Tax Registration No. Enclose copy thereof.
5. Only original Tonner Cartridges/Cartridges are to be delivered for which the rates are to be quoted in the bid form. The number of pages printable from the cartridge as per OEM data are to be indicated in the last column of the Financial Bid. The Contract will be out rightly annulled in case any fake/ spurious or recycled cartridges are supplied. In such a situation, the security money deposited with ASRB will stand forfeited and the firm will be blacklisted for any participation of supply of goods/ services in future in the Board.
6. The rates furnished by the firm shall be valid for a period of one year from the date of issue of contract letter. No request for upward revision in rates shall be entertained. The contract could be extended for another period of one year subject to mutual agreement of both the parties. The successful firm shall be required to deposit security deposit within 10 days of issue of the contract letter and no deviation whatsoever shall be entertained in any case or else the EMD/ Security deposit shall be forfeited.
7. The order shall be placed with the successful bidder as and when required.

