



AGRICULTURAL SCIENTISTS RECRUITMENT BOARD  
Krishi Anusandhan Bhawan-I, Pusa, New Delhi-110012



F.No.10 (1)/2015 - Genl. Admn.

Dated the 16<sup>th</sup> February, 2015

To

As per list enclosed


Sub: - Limited Tender for the rate contract of 20 Litre Refilled packaged Drinking Water jars, ½ Litre and 250 ml mineral water bottles for use at ASRB, New Delhi.

Sir,

Sealed quotations are hereby invited on behalf of Secretary, ASRB for the rate contract of 20 Litre Refilled packaged Drinking Water jars and ½ Litre mineral water bottles for use at ASRB, New Delhi for the period of one year from the date of award of the contract. The sealed quotations accompanied by a Demand Draft of Rs.5,000/- (Rupees Five Thousand only) as earnest money drawn in favour of Secretary, ASRB payable at New Delhi may be addressed to Secretary, ASRB, Krishi Anusandhan Bhawan-I, Pusa, New Delhi -110012. The envelope containing quotations should be super scribed with **“Quotation for the rate contract of 20 Litre Refilled packaged Drinking Water jars, ½ Litre and 250 ml mineral water bottles for use at ASRB, New Delhi”**. The sealed quotation may be dropped in the Tender Box placed outside Room no.109, Krishi Anusandhan Bhawan-I, Pusa, New Delhi latest by 3.00 PM on 10-03-2015. The quotations will be opened on the same day i.e. 10<sup>th</sup> March, 2015 at 3.30 PM in Room no.101, Krishi Anusandhan Bhawan-I, Pusa, New Delhi in the presence of the tenderers who may wish to be present.

The terms and conditions of the contract are enclosed as Annexure-I. The rates of consumables may be quoted as per format as Annexure-II and details of the firm may be indicated as per Annexure-III.

Yours faithfully,

  
(Sandeep Kumar Chaudhary)  
Section Officer (GA)

Enclosed : As above.

ANNEXURE-I

TERMS & CONDITIONS

1. The firm should be Delhi/NCR based and must have valid TIN/ VAT/Sales Tax Registration number. Valid proof of the same should be attached with the bid.
2. Only original water jars/bottles are to be delivered for which the rates are to be quoted in the bid form. The Contract will be out rightly annulled in case the quality of the water supplied by the firm is poor. In such situation, the security money deposited with the Board will stand forfeited and the firm will be blacklisted for any participation of supply of goods/ services in future in the Board.
3. The rates furnished by the firm shall be valid for the period of one year from the date of award of contract by the Board and no deviation whatsoever shall be entertained in any case or else the EMD/ Security deposit shall be forfeited.
4. The contract of water jars/bottles(s) shall be awarded to the firm(s) whose rates are lowest for the consumable(s). However, mere quoting lowest rates will not amount to commitment for award of the contract.
5. The order of water jars/bottles shall be placed with the successful bidder(s) as and when required.
6. Each page of the bid form must be signed by the authorized signatory of the firm. Cutting/overwriting must be properly attested.
7. Bids incomplete in any form will not be considered. Bids received after the due date and time will not be considered.
8. Bid security of Rs.5,000/- (Rupees Five Thousand only) in the form of account payee DD drawn in favour of Secretary, ASRB must be submitted with the bid. An application submitted without the bid security of Rs.5,000/- (Rupees Five thousand only) will be rejected outright.
9. The successful bidder will have to deposit performance security equal to 5 to 10% of the total tentative amount till such time the period of contract expires. No interest on the EMD/Performance Security shall be paid by the Board.
10. No Bidder will be allowed to negotiate after submission of bids. Rates once finalized will not be enhanced during the period of the contract. The rates shall be including transportation charges.
11. In case, the successful bidder shows its inability to honor the contract at any stage after the contract is finalized and awarded, for whatsoever reason(s), the EMD/Performance Security deposited would be forfeited.

12. No request for advance payment or escalation of rates will be considered during the currency of the contract. The bills raised by the successful bidder should have all tax registration numbers printed on the bills.
13. The competent Authority in the Board reserves the right to cancel the contract any time during its validity period without assigning any reason thereof.

I hereby declare that the terms and conditions of the contract are acceptable.

Dated

(Authorized signatory of the firm)



**ANNEXURE-II**

**List of Water Jars/Bottles for use at ASRB, New Delhi**

Sl. No.	Name of Item	Per Unit Price (Rs.)* (in figures)	Per Unit Price (Rs.)* (in words)
1.	20 Litre Refilled packaged Drinking Water Jars		
2.	½ Litre Mineral Water Bottles		
3.	250 ml Mineral Water Bottles		

\*VAT extra as applicable

**ANNEXURE-III**

**DETAILS OF THE FIRM**

Name of the Firm :-----

Registered / Postal Address:-----

Phone No./Mobile No.-----

DD No./Pay Order No.-----

1.	E- mail Address	
2.	PAN No.	
3.	VAT/TIN No.	
4.	Bank Details :  1. Bank Name  2. Brach Address  3. Account No.  4. Type of Account (Current/Savings)  5. MICR Code & IFSC Code of the Bank	