

**PROFORMA FOR CONSIDERING ASSESSMENT PROMOTION CASES UNDER THE
REVISED CAREER ADVANCEMENT SCHEME (effective from 01-01-2009)
IN RESPECT OF SR. SCIENTIST (FROM THE RESEARCH GRADE PAY OF 9000 TO
10000)**

EVALUATION OF SENIOR SCIENTIST ENGAGED IN HQs work.

Whether Assessed Earlier: <u>Yes</u> or <u>No</u> <i>If Yes, Date & Period of Last Assessment:</i> (i) Date : _____ (ii) Period : ____ _____ Current Assessment Period: From _____ To _____ Please send 3 copies of duly filled-in proforma
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NAME OF THE INSTITUTE _____

1. Name : _____
2. Designation : _____
3. Discipline : _____
4. Division/Section : _____
5. Date of Birth : _____
6. Date of award of degree : M. Phil _____ Ph.D. : _____
7. Date of joining the ICAR : _____
8. Date of joining the Institute : _____
9. Date of joining in the post of Sr. Scientist in the grade pay of Rs. 9000 : _____
10. Date of completion of 3 years in the grade pay of Rs. 9000 : _____

11(A) **Highlight Your Significant Contributions; Project-wise, in not exceeding two pages:** _____

11(b) Tabular Summary of Scientific Achievements

(READ CAREFULLY THE GUIDELINES BEFORE FURNISHING DETAILS BELOW)

	Evaluation of Senior Scientists (RGP 9000)	Duration of Contribution			Marks (FOR OFFICIAL USE)	
		1 st year	2 nd year	3 rd year	Max	Marks awarded
	Assessment period 3 years					
A	SCIENTIST'S ACHIEVEMENTS				45	
A01	<ul style="list-style-type: none"> Assistance in Coordination (No. of Institutes /SAUs being handled, AICRPs handled, Funded projects, Processing for release of funds) 				10	
A02	<ul style="list-style-type: none"> Assistance in monitoring (Physical, financial and scientific targets) / Scientific assistance to senior officers, meetings organization, lectures and drafts prepared 				10	
A03	<ul style="list-style-type: none"> Reports/ proceedings preparation, parliament questions handled etc. 				15	
A04	<ul style="list-style-type: none"> Innovative theme based trainings /workshops conceptualized and organized. 2 marks for course coordinator and 1.5 marks for associate for each course 				10	
B	PUBLICATIONS				15	
B01	<ul style="list-style-type: none"> Research/Review/Policy Papers (Full score for the First Author/Corresponding Author, 0.75 score each for rest of the authors). One best research paper published during the assessment period will be allocated score according to the National Academy of Agricultural Sciences (NAAS) rating of Scientific Journals, on a scale of 1.0 to 10.0, totalled and divided by 1.2. 				05	
B02	<p>Other publications:</p> <ul style="list-style-type: none"> Books authored (minimum 100 pages): 1.0 mark for each author. (Max marks limited to 2) Books edited (minimum 100 pages): 0.5 mark for each editor (Max marks limited to 2) Technical/extension bulletin, Training manual (minimum 25 pages) 0.5 mark for each author (Max marks limited to 4) Conference Proceedings edited: 0.5 marks for editor and co-editors (Max marks limited to 4) Book chapters/ Extension leaflets/folders: 0.5 mark for author and co-authors (Max marks limited to 4) Technical/ popular Articles : 0.25 mark for author and co-authors (Max marks limited to 2) E-learning modules, concept series and newsletter edited (0.5 marks each and Max marks limited to 2) 				10	
C	PEER RECOGNITION				08	
C01	<ul style="list-style-type: none"> International and National Awards / National Academy fellow: 3 marks each. Post-Doctoral Fellowships: 1 mark. Institutional or recognized professional societies award / fellowship / journal editor : 1 mark each Best Paper, Best Posters 0.5 marks each. (Note: Conference prizes / medals, office bearers of societies excluded) Oral presentation in International seminars / symposia / conference/ workshops : 0.5 mark each (Maximum of 1 mark) Invited key speaker in a National / International scientific meeting: 1 mark each. 					

	<ul style="list-style-type: none"> Special assignments (International organizations, overseas and special national assignments/ consultancies not covered anywhere else in the application: 1.0 mark for each (maximum marks limited to 2)) 					
D	ANNUAL ASSESSMENT REPORTS				12	
D01	Period of assessment: 3 years . 4.0 marks for Outstanding, 3.0 marks for Very Good, 2.0 marks for Good, 1.0 marks for Average and 0.5 marks for Below Average. Grading to be awarded for each year.					
	TOTAL				80	
E	Presentation and Interview				20	
	GRAND TOTAL				100	

I certify that the information furnished above is true to the best of my knowledge and belief, and that if at any stage it is found to be incorrect/false, I shall be liable for disciplinary action against me as deemed fit.

Date: _____

SIGNATURE OF THE SCIENTIST

S.No.	List of enclosures/supporting documents in respect of each of the above items.	Page No. (From –To)

Certificate (To be filled in by the office/institute)

- i. Verified that the information furnished by the Scientist with regard to service particulars and research achievements / publications etc. are correct.
- ii. For the assessment period (From to)
Dr. is clear from vigilance angle.
- iii. No minor / major penalty has been imposed on him / her during the said assessment period.
- iv. The work and conduct of Dr. as observed from the annual Assessment Report for the said assessment period has been found to be satisfactory.
- v. AAR grading for the assessment period are given below

Assessment Period			
Grading by the Reporting officer			
Grading by the Reviewing Officer			

- vi. Remarks of the Director of the Institute about the Research Potential of the Scientist as evidence from the SRC Proceedings/ any other document are given below:-

SIGNATURE OF THE HEAD OF THE INSTITUTE

For official use only

